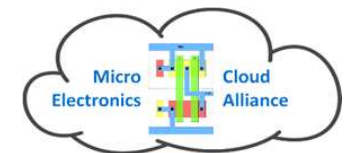


## The Importance of Soft Skills at the Labour Market

### **What Industry Wants: Search by the employers for better productivity and performance**

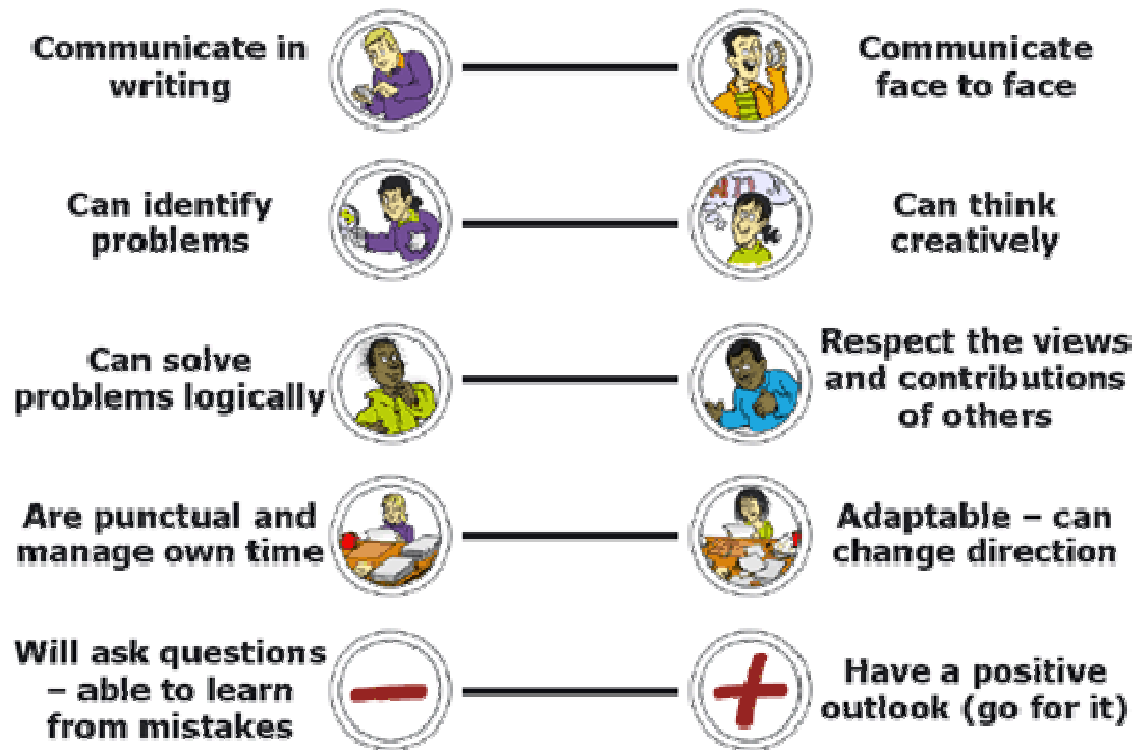


## Soft Skill and Employment Enhancement

As a result soft skills are also known as **employability skills**. However, students passing out of educational institutions don't possess these skills. On the other hand, they are good at hard skills.

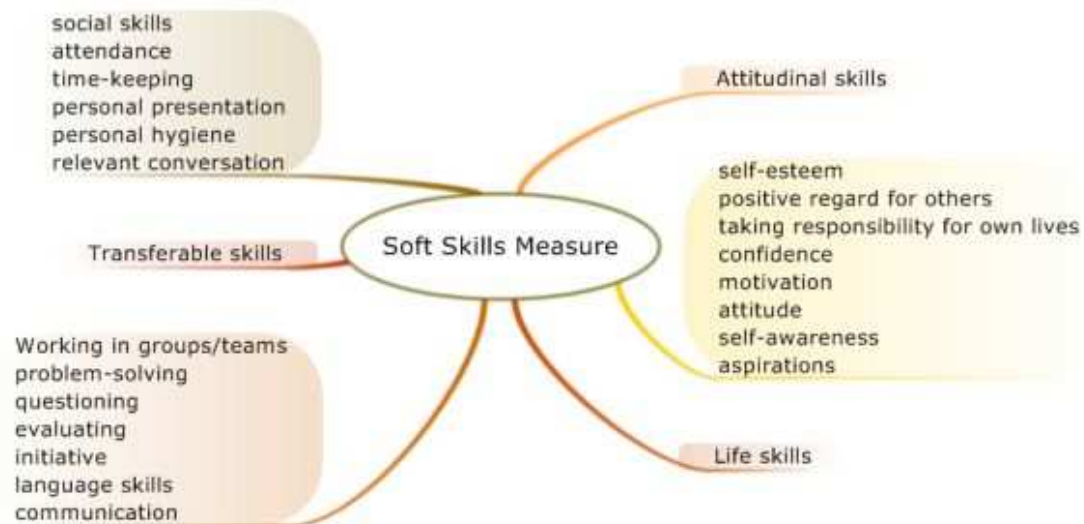


# Soft Skill and Employment Enhancement



# Soft Skill and Employment Enhancement

What are employability skills: All business cry for soft skills as these enable their growth and competitiveness. These skills are essential for all employers cutting across all industries.



## Soft Skill and Employment Enhancement

### **What Do Employers Want in Employees? „Soft skills“ versus Hard Skills“**



# Soft Skill and Employment Enhancement

## Personal Qualities:

- Responsibility
- Self-esteem
- Sociability
- Self-management
- Integrity/honesty



## Soft Skill and Employment Enhancement

Soft Skills in the highly competitive corporate world will help you to „stand out“ in a crowd of routine job seekers and mediocre skills and talent



Soft Skills for  
Engineers

Institute of Aeronautics  
& Astronautics

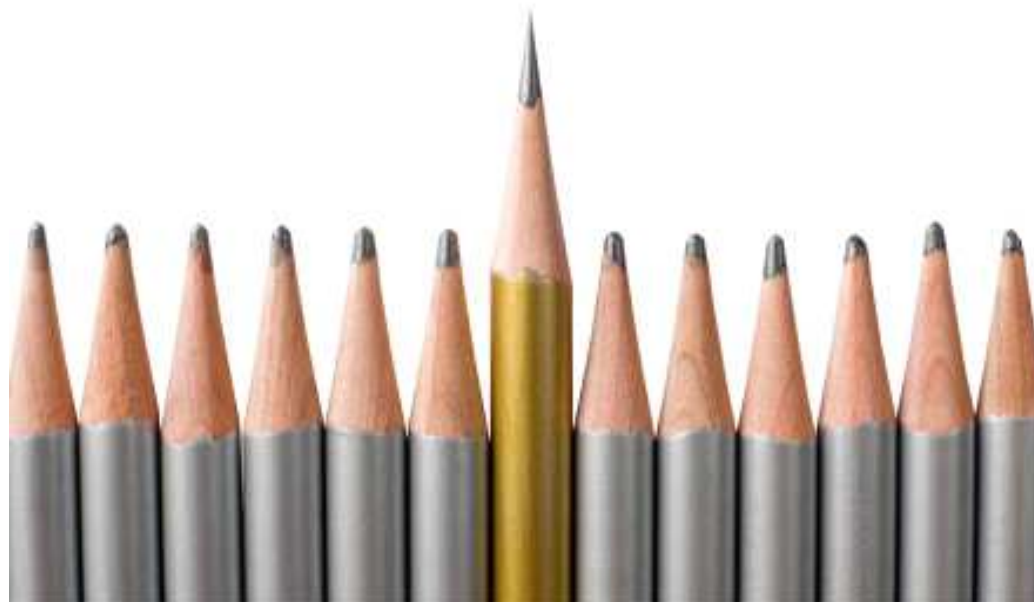
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## Soft Skill and Employment Enhancement

**There are „60 soft skills“ that employers look for when looking for new employee**

Do you have eny of these traits, that makes you the best?



Soft Skills for  
Engineers

Institute of Aeronautics  
& Astronautics

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8



# Soft Skill and Employment Enhancement

## Nr. 3 Courtesy

- Polite
- Considerate behavior
- Good manners



## Soft Skill and Employment Enhancement

### Nr. 4 Honesty

- Moral uprightness – the quality, condition or characteristics of being fair, truthful and morally upright



## Soft Skill and Employment Enhancement

### Nr. 9 Eye Contact

- The act of looking directly into the eyes of another person



## Soft Skill and Employment Enhancement

### Nr. 11 Flexibility

- The ability to adapt to new situations
- The ability to change or be changed according to circumstances



## Soft Skill and Employment Enhancement

### Nr. 27 Good Work History

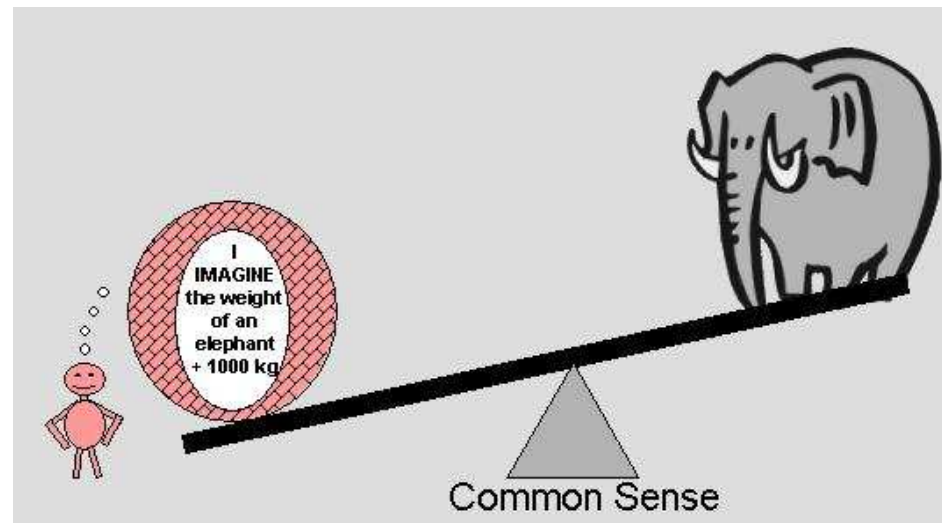
- Time spent at a place of employment
- Show your loyalty or longevity to an organization



## Soft Skill and Employment Enhancement

### Nr. 34 Common Sense

- Good Judgment – sound practical judgement derived from „experience“ rather than a study.



## Soft Skill and Employment Enhancement

### Nr. 28 Good Ethic

- Belief in the moral value of work
- A dedication to work, or belief in the moral value of hard work



## Soft Skill and Employment Enhancement

### Nr. 39 Good and Appropriate Personal Appearance

- Visual aspect of a person – with regards to personal cleanness and neatness of clothing and style





## Soft Skill and Employment Enhancement

### Nr. 44 Willingness to be Accountable

- Responsible
- Able to be explained



## Soft Skill and Employment Enhancement

### Nr. 46 Willingness to Learn

- Come to know something – to acquire knowledge of a subject or skill through education or experience
- Find/Memorize something



## Soft Skill and Employment Enhancement

**Nr. 57 Ability to relate to coworkers in a close environment**

- Connetcion with people



## Soft Skill and Employment Enhancement

### **Nr. 57 Ability to relate to coworkers in a close environment**

- Connetcion with people



## Soft Skill and Employment Enhancement

### **Nr 59 Willingness to be a good worker and go beyond the traditional „8“ Hour Day**

- A person who will go the „extra mile“ when the time arise
- A person who will stay late and do „over-time“ when need be



## Soft Skill and Employment Enhancement

**How many Soft Skills do you Possess?**

A vertical scale for rating soft skills possession. It consists of five horizontal rows, each containing ten numbered boxes (1 to 10) from left to right. The boxes are light blue with black text. The scale is flanked by two vertical light blue bars on the left and right sides.

## Soft Skill and Employment Enhancement

**If you are lacking....**

Each day pick a soft skill(s) to work on in order to get  
Soft Skills numbers up

**You can do it**

**It just takes practice...**

## Closure

Never doubt that a small group of thoughtful, committed citizens can change the world.

Indeed, it's the only thing that ever has.  
- Margaret Mead,  
Anthropologist